



# CUTTACK MUNICIPAL CORPORATION

Ref. 5176 (PW)

Date. 09.11.2018

## SHORT TENDER CALL NOTICE

1. The Executive Engineer, Division-I, Cuttack Municipal Corporation, at: Bikash Bhawan, Jagannathlane, Badambadi, Po. Arunodaya Market, Dist : Cuttack, Odisha, Pin-753012 on behalf of Municipal Commissioner, Cuttack Municipal Corporation, Cuttack invites sealed **Item Bids / Tenders** in sealed cover from the eligible Registered Agencies / Firms having **GST-IN Registration Certificate**.

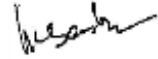
Sl. No	Name of the Work	Amount put to Tender (in Rs.)	E.M.D. (in Rs.)	Cost of Tender Paper (in Rs.)	Eligibility
1	2	3	4	5	6
1.	Procurement of 30 Nos. Timers for High Mast Light Fitting.	87000	900	400	Registered Agencies / Firms having GST-IN Registration Certificate

2. The tender documents along with the detail works specification may be seen and download from the website **cmccuttack.gov.in** with effect from **11.00 A.M. on Dt.12.11.2018 to 5.00 P.M. on Dt. 17.11.2018**. The intending bidders downloading the tender document from the website are supposed to pay the cost of tender document as mentioned in column 5 of the table in shape of Demand Draft / Banker Cheque only drawn in any Nationalized Bank or Schedule Bank in favour of Municipal Commissioner, Cuttack Municipal Corporation, Cuttack Payable at Cuttack
3. Earnest Money Deposit (EMD) as mentioned in the table 4 of the tender call notice should be submitted in shape of National Saving Certificate (NSC) / Kissan Vikash Patra (KVP) / Post Office Savings Book (POSB) / Post office term deposit (POTD) / Fixed Deposit Receipt (FDR) / Demand draft of any Nationalize Bank / Schedule Bank pledged / drawn in favour of Municipal Commissioner, Cuttack Municipal Corporation, Cuttack.
4. The bid / quotation documents shall be submitted through **Only Registered post / Speed post** designated for the said purpose kept in the Engineering Section of Cuttack Municipal Corporation on or before **5.00 P.M. on dt. 19.11.2018** superscripting tender / quotation for the works along with the following documents.
- (i) Duly signed by the authorized signatory in each page and duly authenticated with seal in token of having read, understood and accepted the terms and condition of the contract.
- (ii) **EMD** as specified in column 4 of the table of tender call notice in the manner as prescribed.
- (iii) Copy of GST IN .
- (iv) Attested Xerox copy of upto date **valid PAN Card**.
- (v) **Bill of Quantity (BOQ)** duly filled in and signed in every page by the tenderer.
5. Bid submitted without cost of bid document, bid security, the required documents as mentioned above or otherwise than in the manner prescribed in the Bid / Quotation document shall be rejected.
6. The bid / quotation shall be opened **at 11.00 AM on dt. 20.11.2018** in the conference Hall of CMC located at Bikash Bhawan in the presence of the tenderers or their authorized representatives who wish to attend.
7. The tenderers should produce all the original documents at the time of opening of tender for verification.
8. The authority reserved the right to reject any or all the tenders without assigning any reason thereof.
9. **Modality of GST as fixed by Govt. shall be imposed.**

**Executive Engineer, Division-I**  
Cuttack Municipal Corporation

Memo No. 5177 (PW) Date 09.11.2018

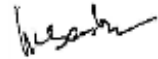
Copy to the Advertising Manager, **The Odisha Bhaskar, BBSR** for publication of tender call Notice in your esteemed daily, once in with a minimum space at the I&PR rate on or before **Dt.10.11.2018** for the information of the general public and submit bills in duplicate along with **copy of the above publication** in favour of the Municipal Commissioner, Cuttack Municipal Corporation, Cuttack for necessary payment at this end. You are further requested to submit a copy of the above publication to the undersigned at Bikash Bhawan, Badambadi Cuttack on the date of publication.



**Executive Engineer**, Division-I  
Cuttack Municipal Corporation

Memo No. 5178 (PW) Date 09.11.2018

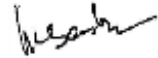
Copy to F.O, CMC for information and necessary action.



**Executive Engineer**, Division-I  
Cuttack Municipal Corporation

Memo No. 5179 (PW) Date 09.11.2018

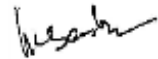
Copy submitted to the Executive Engineer, Div-II / City Engineer / Municipal Commissioner of Cuttack Municipal Corporation, Cuttack for favour of their kind information and necessary action.



**Executive Engineer**, Division-I  
Cuttack Municipal Corporation

Memo No. 5180 (PW) Date 09.11.2018

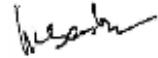
Copy to concerned Asst. Engineer / concerned Junior Engineer, CMC, for information and necessary action.



**Executive Engineer**, Division-I  
Cuttack Municipal Corporation

Memo No. 5181 (PW) Date 09.11.2018

Copy submitted to the General Manager, Cuttack Electrical Circle, CESU, Badambadi, Cuttack / Manager, City Distribution, Division-I, CESU, Cuttack / Manager, City Distribution, Division-II, CESU, Cuttack / Executive Engineer-II, G.E.D., Cuttack / S.E.P.H., Cuttack Circle, Cuttack / Executive Engineer, Rural Works Division, Cuttack, Project Director D.R.D.A, Cuttack / Executive Engineer (R&B) Division, Cuttack / M.I Division, Cuttack / Executive Engineer (N.H.) Division, Cuttack / Executive Engineer, Mahanadi South Division, Cuttack / Executive Engineer, Mahanadi North Division, Cuttack / Engineer Member Cuttack Development Authority, Cuttack for information. They are requested to display the said notice in their office notice board for wide publication.



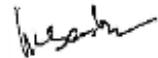
**Executive Engineer**, Division-I  
Cuttack Municipal Corporation

Memo No. 5182 (PW) Date 09.11.2018

Copy to the P.A. to Hon'ble Mayor / Finance Officer / Auditor / Accountant / H.A. (Engg. Section) / H.A.(Adv. Section) / Cashier ,C.M.C for information & necessary action.

Copy to Notice Board, Cuttack Municipal Corporation for wide publication.

Copy to R.K.Sahoo, Computer Operator, CMC, for information.



**Executive Engineer**, Division-I  
Cuttack Municipal Corporation

# **TERMS AND CONDITIONS**

1. **Only Registered Agencies / Firms having GST-IN Registration Certificate** can download the quotation schedules from the website to participate in the bid.
2. The materials shall be of specified brands and specifications only as mentioned in Quotation Schedule and strictly in accordance with relevant ISI specifications.
3. GST (**in %**) if any should be mentioned separately in the Bill of Quantity. The bidder should attach attested true copies of GST-IN Certificate & Pan Card along with their offer.
4. The rate should be mentioned in both figures and words, F.O.R. at Central Store, Cuttack Municipal Corporation, Vikash Bhawan, Badambadi, Cuttack.
5. The Bidder should quote single rate for each item according to required specification wherever mentioned. More than one rate for a particular item will be summarily rejected. The schedule appended to the Quotation Notice should be filled up and signed. No other Annexure than the schedule will be entertained.
6. The rate quoted by the successful bidder shall be valid for a period of one year from date of issue of the supply order.
7. Sample of the each item for which quoted should be submitted to the office of the Executive Engineer, Div.I, Cuttack Municipal Corporation, Vikash Bhawan, Badambadi, and Cuttack well in advance of the quotation opening date. Non-submission of sample will lead to summarily rejection of the offer.
8. The Comparative Statement shall be made each item wise and the item wise lowest bidder shall be invited for supplying the respective items only. Hence, the bidder shall fill up all or part of the quotation as per availability only for which the quotation shall not be considered for rejection. No correspondence in this matter shall be entertained during the process of Comparative Statement and further action.
9. Earnest Money Deposit (EMD) as mentioned in the table 4 of the tender call notice should be submitted in shape of National Saving Certificate (NSC) / Kissan Vikash Patra (KVP) / Post Office Savings Book (POSB) / Post office term deposit (POTD) / Fixed Deposit Receipt (FDR) / Demand draft of any Nationalize Bank / Schedule Bank pledged / drawn in favour of Municipal Commissioner, Cuttack Municipal Corporation, Cuttack.
10. The quantity of materials specified in quotation schedule may be varied as per our requirements. If necessary more materials could be purchased with the quoted rate during the year.
11. The materials should be **supplied on or before 18.11.2018** from the date of issue of the supply order positively otherwise the supply order may stand cancelled.
12. If the bidder fails to supply the material as per order, then the differential cost with respect to the market value shall be recovered from his bill keeping in the view the exigency of the work duly approved in C.M.C.
13. 95% payment of order value shall be made within 30 to 45 days after receipt & verification of the materials subject to furnishing of bill in duplicate with relevant documents. Balance 5% will be retained as additional security and released after a period of one year
14. Any material found defective is to be replaced immediately free of cost.
15. The Materials will be inspected by the J.E (Elect.) / concerned Deputy Executive Engineer / Executive Engineer, Div.I, Cuttack Municipal Corporation, Cuttack.

16. Offer received incomplete in any manner will be summarily rejected.
17. Any correction or overwriting in the offer should be attested by the bidder or else offer is liable for rejection.
18. The bidder shall submit the Quotation Call Notice & Quotation Schedule duly signed by him with seal failing which the offer will be rejected and will not be considered in Comparative Statement.
19. Store Keeper, Central Store, Cuttack Municipal Corporation at Vikash Bhawan, Badambadi, Cuttack is the consignee to receive the materials.
20. Any other information can be had from the office of the Executive Engineer, Div.I./ Deputy Executive Engineer, Cuttack Municipal Corporation, Vikash Bhawan, Badambadi, Cuttack.
21. Cuttack Municipal Corporation Authority reserves the rights to accept / reject / differ any or all the quotations without assigning any reason thereof.
22. The Law Court at Cuttack only shall have the jurisdiction to decide any dispute arising out.

**EXECUTIVE ENGINEER, DIV.I  
CUTTACK MUNICIPAL CORPORATION**



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**BILL OF QUANTITY**

Name of the work : **Procurement of 30 Nos. Timers for High Mast Light Fitting.**

Amount put to Tender : 87000.00

E.M.D. to be Deposited : 900

Cost of Tender Paper : 400

Time of Completion : 15 Days

Sl. No.	Description of the work proposed for execution	Qty.	Unit	Rate	Amount
1	<b>Supply of Timer for High Mast Light Fitting. (Make : Havells / Standard BCH/ L&amp;T)</b>	30	No		

**G.S.T. in percentage :-**

Number of Corrections :

Number of Overwriting :

Number of Interpolation :

Quotationer

**Executive Engineer, Div.I  
Cuttack Municipal Corporation**