



# CUTTACK MUNICIPAL CORPORATION

Ref : 2890

Date : 28/4/18

## QUOTATION CALL NOTICE

Additional Commissioner, Cuttack Municipal Corporation on behalf of Commissioner invites sealed quotation from Regd. Firm/ Authorised Dealer/Supplier for supply of **Computer, Consumable Items for Computer and other IT peripherals** mentioned in **Schedule-'A'** as per the terms & conditions, specifications and other necessary documents which shall be downloaded from the official website of CMC i.e., [www.cmccuttack.gov.in](http://www.cmccuttack.gov.in).

The quotation schedule and other necessary documents can be downloaded from the website starts from 30/04/2018 at 10.00 a.m. and close on 10/05/2018 at 3.00 p.m. The quotations shall be received through **Regd. Post or Speed Post** only by **2018 at 5.00 p.m.**, addressed to the Municipal Commissioner, Cuttack Municipal Corporation, Choudhury Bazar, Cuttack-753009. The authority shall not be held responsible for the postal delay, if any, in the delivery of the documents and non-receipt of the same in time. The quotations shall be opened on 10/5/2018 at **4.00 P.M.** in the office of the Additional Commissioner, CMC, Choudhury Bazar, Cuttack in presence of the Quotationer(s)/authorised representative(s) of the Quotationer(s).

The authority reserves the right to reject any or all the quotations without assigning any reason thereof.

  
Additional Commissioner

**Terms & Conditions :**

1. The quotationer should submit copies of all the relevant documents such as concerned companies up-to-date authorised certificate, PAN, GST, etc. along with detail address etc.
2. The approved rate of the item shall **remain valid** for a period of one year.
3. The quotationer should submit the quotation in the sealed envelope with detailed **Address, Quotation No, Date and subject of the quotation on the top of the Envelope.**
4. The quotationer should submit the **EMD @ 1%** of the total quoted value in shape of Bank Draft in favour of Municipal Commissioner, Cuttack Municipal Corporation.
5. The quotationers are requested to enquire/verify the details/samples of the items from the Record Keeper of this office during the working hour before submission of the quotations, if they like.
6. The materials should reach the CMC Record Room within **15 (Fifteen) days** from the date of issue of this order at your own arrangements.
7. The Municipal Commissioner reserve the right to reject or cancel the quotation without any reason thereof.



Additional Commissioner

Memo No. 3891 /Dt. 28/4/18

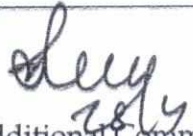
Copy to the Finance Officer/ OSD/ Sri Bibhuti Bhusan Sahoo, MIS Computer Programmer, CMC for information and necessary action. Sri Sahoo is directed to upload the quotation in the official website of CMC i.e., [www.cmccuttack.gov.in](http://www.cmccuttack.gov.in) for wide publication.



Additional Commissioner

SCHEDULE - 'A'

Sl.	Name of the Items	Specifications	Qty.	Rate (In figure)	Rate (in word)
1.	Computer	HP or Dell HDD-500GB/1TB, RAM-4GB, Intel Core i5 Processor, Windows 10 (original), 47cm LED, Numeric UPS-600A	01		
2.	UPS Battery	Numeric 600A	10		
3.	Pen Drive	32 GB (Sandisk USB 3.0 OTG)	03		
4.	Pen Drive	16 GB (Sandisk USB 3.0 OTG)	05		
5.	Pen Drive	8 GB (Sandisk USB 3.0 OTG)	05		
6.	Tonner Cartridge	Canon 303/103	10		
7.	DMP Ribbon Cartridge	Epson LQ1310/1150 ( mtrs)	12		
8.	Tonner Cartridge	Richo MP 3554-S	05		
9.	Tonner Cartridge	HP Laserjet (12A) Dual Pack	05		
10.	Tonner Cartridge	HP Laserjet (88A) Dual Pack	10		
11.	Mouse	HP/DELL (USB)	05		
12.	Key Board	HP/DELL (USB)	05		

  
Additional Commissioner