



# CUTTACK MUNICIPAL CORPORATION

Ref : 1190

Date : 7/2/19

## OFFICE ORDER

All Executants/Contractors engaged in respect of different works of this Corporation are hereby instructed to communicate the Commissioner directly mentioning the works where they have completed for taking steps for speedy payment. More often, it is alleged that payment of bills are delayed and though it is the responsibilities of contractors to intimate the Commissioner though writing, if they have completed any works.

Besides, it is also instructed to the contractors to submit information about the projects where 50% of the works has been completed. Failure to comply the above instructions, the Executants/Contractors shall not be entitled to allege for delay payment.

  
Commissioner

Memo No. 1191 /Date 7/2/19

City Engineer/Executive Engineer-I/Executive Engineer-II/Dy. Ex. Engineer(s)/All AEs/JEs, CMC for information and necessary action.

  
Commissioner

## WORK COMPLETION INTIMATION

1. File No. :
2. Percentage completed :
3. Name of the work :
4. Date of reporting :
5. Signature of the Contractor :
6. Name of the Contractor :
7. Mobile No. :



"Say No to Plastics"

"Keep Your City Clean & Green"

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