

Expression of Interest (EOI)
For
Services of a Consultancy Organization
to
Establish One Modern Slaughter House At
Kuspangi / Other Suitable Place Of Municipal
Corporation, Cuttack.



Municipal Corporation, Cuttack.
Bikash Bhawan, Badambari
Office of the Executive Engineer -II
CUTTACK 753003
Tel Nos.: 0671 2334047
9437492244
Email: exe.engineer.cmc@gmail.com

June-, 2019

I N D E X

Sl No	CONTENTS	Page No.
1.	Letter Of Invitation	03
2.	Preambles:	04
3.	Background:	05
4.	Present Status	06
5.	Objectives:	06
6.	Aims	07
7.	Requirements	07
8.	Key Experts	08
9.	Venue & Deadline For Submission Of Proposal	09
10.	Validity Of Offer:	09
11.	Instructions To Consultants	10
12.	Qualification Criteria	10
13.	Evaluation Criteria And Method Of Evaluation	12
14.	Response	12
15.	Conflict Of Interest	12
16.	Condition Under Which EOI Is Issued	13
17.	Last Date Of Submission Of EOI	13
18.	FORMATS	14 to 20
	i) Format - 1	14
	ii) Format - 2	15
	iii) Format - 3	16
	iv) Format - 4	17
	v) Format - 5	18
	vi) Format - 6	19
	vii) Format - 7	20
20.	Annexure -	

1. LETTER OF INVITATION

Executive Engineer –II
Municipal Corporation, Cuttack
Bikash Bhawan, Badambari,
Cuttack - 753003

No. 2479 (PW)

Dated: 04.06.2019

Dear Sir/Madam,

Executive Engineer –II, Municipal Corporation, Cuttack. Bikash Bhawan, Badambari, Cuttack - 753003 on behalf of the Commissioner. Municipal Corporation, Cuttack invites sealed Expression of Interest (EOI) from Indian consulting agencies to **Establish one Modern Slaughter House at Kuspangi / other suitable place of Municipal Corporation, Cuttack.** The EOI Document containing the details of qualification criteria, submission requirement, brief objective & scope of work and method of evaluation etc. is enclosed. The EOI Document is also available on www.tendersorissa.gov.in / CMC website www.cmccuttack.gov.in. You / Bidders may submit your /their responses in sealed envelopes in prescribed format to the undersigned latest by date **24.06.2019**. The “Executive Engineer–II, Municipal Corporation, Cuttack. Bikash Bhawan, Badambari, Cuttack – 753003. Queries if any may be referred in writing to the Executive Engineer –II, at the above mentioned address or Telephone No. 0671- 2334047 / mobile no 91-9437492244 or at e-mail: exe.engineer.cmc@gmail.com

Sl No	Critical Dates	Date	Time
1	Document Download Start	Date. 04.06.2019	12.00 Hours
2	Document Download End	Date. 18.06.2019	12.00 Hours
3	Bid Submission Start	Date. 04.06.2019	10.00 Hours
4	Bid Submission End	Date. 24.06.2019	17.00 Hours
5	Bid Opening	Date. 25.06.2019	11.00 Hours

Encl.: EOI Document.

Yours faithfully,
By order of Commissioner



Executive Engineer –II
Municipal Corporation, Cuttack

2.0 Preambles:

The provisions of the Orissa Municipal Act and Prevention of Food Adulteration Act 1954 and in addition Orissa shops regulate meat shop and establishment Act 1956 prescribes timings.

According to the section 313 of the Orissa Municipal Act, slaughter houses are under the control of the municipality and it will provide places for the establishment of public slaughter houses. Section 314 says that government on notification may require that no person without or otherwise than in conformity with the written permission of the Executive officer / Commissioner slaughter or permit to be slaughtered, or cut off or skinned any cattle, sheep, horse, goats or pig in any place other than a public slaughter house provided by the Municipality. Provided nothing in this sub section shall affect the slaughtering for religious purposes. The notification will have no validity until sixty days from the date of publication.

The act also says that no person for the purpose of sale to the public slaughter or permit to be slaughtered, or cut off or skinned any cattle, sheep, horse, goats or pig without or otherwise than in conformity with the written permission of the Executive officer / Commissioner. The license may be granted subjecting to the regulations made by the Municipality for supervision, inspection, disposal of filthy and effluents from the slaughterhouse and examination of animals before and after slaughter house.

Act says that the commissioner may at any time by day or night without notice; enter any place if he suspects that the animal slaughtered or exposed for sale is not duly authorized under the Act or byelaw. No claim shall lie against any person for compensation for any damage necessarily caused by an entry made or the use of necessary force for affecting such entry.

As per **section 290** of the Orissa Municipal Act, no place within the Municipal Area as notified by the Municipality as may be fixed by it can be used without license.

As per **section 295** of the Orissa Municipal Act, the municipality may provide places for the use of public markets and it can charge for its usage. No person shall without the permission of Municipality can sell or expose for sale any animal or article within any public market. The Executive officer / Commissioner can expel a person from the public market for the violation of regulations. No one is allowed to keep in or upon any premise for any articles as may be specified in the rules framed under the Act except under and in conformity with terms and conditions of license granted by the commissioner. Individuals are directed not to use any premises for sale or for use of any articles specified in the rules other than their domestic use without or except on conditions of a license. Nobody can carry out any trades or operation specified in the Act or rule without a license. The act also says that the trades which are in the opinion of commissioner is dangerous or likely to create nuisance shall be prohibited in the city. A notice with the commissioner's signature sent him in person or notice affixed to the premises will be proving that the trade will be dangerous in commissioner's opinion.

3.0 Background:

Slaughtering and Trading of Big and Small Animals are being carried out from very beginning of Cuttack city when it was not born as city and the Act and Rules were not came into force effect. At present there are many authorized and unauthorized Slaughter houses and trading of meat, skins and other byproducts of Small Animals are being carried out throughout the City to meet the meat demand of about 6.50 lakh population of Cuttack City. In addition to the above there are few (about 07) authorized or unauthorized Slaughtering Houses / Places for BIG

Animals within the Cuttack City in violation of above provision of the Act and rules when these Act, Rules and regulations came into force.

4.0 Present Status

Write Petitions in Honorable High Court of Orissa were filed vide WP (C) No 7741 of 2009 and WP (C) No 16582 of 2013 for shifting of the polluting age-old and lone slaughter house – cum- sale centre for Big Animals, better known as Kilkhana in the heart of the City. The Hon'ble High Court of Orissa directed the Commissioner, Municipal Corporation, Cuttack to construct the slaughter house for big animals over the identified Plot no-1084, Khata no -295, Kisam- Pathar Chatana, Area-Ac.1.00dec. at Village Kusapangi under Athagarh Tahasil within a period of one and half month.

5.0 Objectives:

The objective of the establish one modern slaughter house at Kuspangi / other suitable place of Municipal Corporation, Cuttack is to seek professional opinion on

- (i)** effective implementation of Orissa Municipal Act, and Prevention of Food Adulteration Act 1954 and in addition Orissa shops regulate meat shop and establishment Act 1956
- (ii)** effective implementation of orders passed by the Hon'ble High Court of Orissa in WP (C) No 7741 of 2009 and WP (C) No 16582 of 2013
- (iii)** to avoid further litigation on account of Slaughters of Big and Small Animals within the city and along the street/ roadside slaughtering
- (iv)** Land requirement, Fund requirement, source of funding, pattern of funding, loan repayment on establishment one modern slaughter

house at Kuspangi / other suitable place of Municipal Corporation, Cuttack

- (v) Marketing of Big and small Animals / marketing of meat and other byproducts of slaughtering
- (vi) Maintenance of quantitative and qualitative slaughtering of big and Small animals per day on an average and capacity of modern slaughter house intended for Cuttack city and vicinity towns and areas,
- (vii) Environmental Impact assessment
- (viii) Mode of effective tender process, execution and maintenance
- (ix) Self sustainability of the project
- (x) To assess the capacity of slaughterhouse for Big and Small animals.

6.0 Aims

The aim of this exercise is to pre-select a minimum of 3 (three) and a maximum of 5 (five) Consultancy firms, having the capacity and capability to undertake the service. Pre-selection will be made according to the qualification requirements mentioned at foregoing *para. 7 & 8* and the pre-selected firms shall subsequently be required to submit their proposal on a cost and quality basis for undertaking the consultancy services. Participants should therefore **not mention price/costs in the EOI.**

7. REQUIREMENTS

7.1. Personnel

All experts who have a crucial role in implementing this EOI are referred to as key experts. All experts mobilized under this contract must:

- have excellent communication and analytical skills;
- be proficient in report drafting; and
- have excellent team working abilities.
- Excellent command of written and spoken English

Any qualifications, skills and experience stated in the respective CV of an expert must be substantiated by supporting documents (with accurate translation into English), such as copies of degrees or diplomas and employers' certificates. The recent signed CV of respective key expert should clearly indicate the start and end date (month and year) of the assignment, and make a link from the CV to the supporting documents. Number of the reference in the CV should correspond to the number in the supporting documents. Each key and non-key expert should spend at least 90% of time input in India.

8. Key Experts

Sl.	Key Expert	Qualification	Specific professional experience	Others Criteria
1	Team Leader	Masters Degree in Architecture/ Civil Engg. / Environmental Engg. with at least 8 years of professional experience in Architecture or Civil Engg. or envnmtl engg in the areas of engineering and / or architecture design with specific knowledge of slaughtering plants and /or in food industry complying to CPCB Norms.	Experience as Team Leader in at least one similar funded projects in the areas of design of slaughter house.	Has to be registered with the relevant recognized professional bodies. At least three years of specific experience in environmental impact Measures
2	Structural Engineer/ Site Engineer	Bachelor's Degree in Civil / Structural Engineering having a minimum of 5 years of experience.	The Structural Engineer shall have handled at least two projects of minimum Contract Price Rs 50 Million during the past 10 years	Has to be registered with the relevant recognized professional bodies.
3	Mechanical & Electrical Engineer	Bachelor's Degree in Mechanical and Electrical Engineering having a minimum of 5 years of experience	The Mechanical and Electrical Engineer shall have handled at least two projects of minimum Contract Price Rs 50 Million during the past 10 years	Has to be registered with the relevant recognized professional bodies
4	Quantity Surveyor	Degree in Quantity Surveying having a minimum of 5 years of experience		Has to be registered with the relevant recognized professional bodies

5	slaughter house veterinary Expert	Masters Degree in Veterinary and at least 7 years of professional experience in veterinary services / medicine	At least 5 years of specific experience in slaughter house management procedures and operations; At least 3 years of specific experience in management and disposal of Animal by Products	Has to be registered with the relevant recognized professional bodies
6	Geologist, environmental expert	A Masters Degree in Geology / Environmental Engineering, at least 8 years of professional experience in carrying out Environmental Impact Assessment	At least 3 years of professional experience in the areas of geological surveys and environmental impact of slaughterhouses or similar industry	
7	Economist / Financial Analyst	A degree in Economics or Finance	At least 5 years of professional experience.	

9. Venue & Deadline for submission of proposal

Proposal, in its complete form in all respects as specified in the EOI, must be submitted to Executive Engineer –II, Municipal Corporation, Cuttack Bikash Bhawan, Badambari, Cuttack - 753003 at the address specified herein earlier. In exceptional circumstances and at its discretion, Executive Engineer –II may extend the deadline for submission of proposals by issuing an amendment to be made available on the Municipal Corporation, Cuttack / Government of Odisha website (www.tendersorissa.gov.in / CMC website www.cmccuttack.gov.in), in which case all rights and obligations of Municipal Corporation, Cuttack and the bidders previously subject to the original deadline will thereafter be subject to the deadline as extended.

10. Validity of Offer:

The offer for EOI as per this document shall be valid for a period of three (3) calendar months initially which may be extended further if required by Municipal Corporation, Cuttack.

11. INSTRUCTIONS TO CONSULTANTS

11.1 The Expression of Interest is to be submitted in the manner prescribed below:-

All information as detailed below is to be submitted in two hard copies in separately sealed envelopes and one soft copy in CD:-

- a) Applicant's Expression of Interest as per Format-1.
- b) Organizational Contact Details as per Format-2.
- c) Experience of the organization as per Format-3.
- d) List of three (03) experts/ consultants on payroll as per Format-4.
- e) Financial strength of the company as per Format-5.
- f) Additional information as per Format-6.
- g) Declaration as per Format-7.
- h) Power of Attorney in favour of Authorized Signatory with long and short Signatures of Authorized person.
- i) Consultancy organization must have its office in Orissa / India.

11.2 EOI Documents have been hosted on the website www.tendersorissa.gov.in / CMC website www.cmccuttack.gov.in and may be downloaded from the website. The bidders are expected to examine all instructions, forms, terms and other details in the EOI document carefully. Failure to furnish complete information as mentioned in the EOI document or submission of a proposal not substantially responsive to the EOI documents in every respect will be at the Bidder's risk and may result in rejection of the proposal.

12. Qualification Criteria:

Following will be the minimum pre-qualification criteria. Each eligible consultant should possess all the following pre-qualification criteria. Responses not meeting the minimum pre-qualification criteria will be rejected and will not be evaluated.

Sl. No.	Pre-qualification Criteria	Supporting Compliance document
1	The applicant shall be a firm/ company/ partnership/ proprietorship firm registered under the Indian Companies Act, 1956/ the partnership Act, 1932 and who have their registered offices in India and must have an office in National Capital Region of Delhi.	Copy of Certificate of Incorporation and Partnership Deed, if any
2	The firm should be in the business of providing similar consultancy services for at least 03 years as on 31.03.2019.	Certificate by Company Secretary of the Bidder's organization
3	The Bidder has to be profitable and should not have incurred loss in any of the last 3 consecutive Financial Years (FY 2015-16 ,2016-17& 2018-19	Format-5 to be certified & validated by Chartered Accountant (CA) of the bidder's organization
4	The Bidder should have an annual turnover of Rupees 25 Lakh in each of the last 3 consecutive Financial Years (FY 2015-16, 2016-17 & 2017-18) from only consultancy Services rendered in India	CA certified document with name of CA registration number, signature and stamp
5	The Bidder shall have experience of providing: (i).Three similar completed consultancy services to Central Govt./State Govt./PSUs/ Govt. bodies in India costing not less than Rs. 20 Lakh each or (ii). Two similar completed services costing not less than Rs.25 Lakh each or (iii). One similar completed services costing not less than Rs. 40 Lakh	Copy of Work Order / Contract
6	The consultancy firm should have at least 03 full time consultants on its pay rolls	Certificate by Statutory Auditor or Company Secretary of the Bidder's organization
7	The firm should not be blacklisted by any Central Govt./ State Govt./PSU/Govt. Bodies	Certificate signed by the Authorized signatory
8	PAN No. / Service Tax Registration / UAM Number	Certificate Copy of Certificate to be enclosed.
9	Preference will be given to agency / organization having prior experience in consulting similar work of big and small animal slaughter house project.	Copy of Completion certificate and work order from the respective organization
10	Preference will be given to agency / organization having various appropriate qualified and experience key exports required for establishment of big and small animal slaughter house project.	Copy of qualification and experience certificates of key exports

13. Evaluation Criteria and Method of Evaluation:

- a. Screening of EOIs shall be carried out as per eligibility conditions mentioned in this document and based on verification of testimonials submitted.
- b. EOI will be evaluated for short listing inter alia based on their past experience of handling similar type of project, strength of their man power, financial strength of firm and presentation / proposal to the selection committee whose decision will be final.
- c. Agencies who qualify as per the eligibility conditions will be provided a brief about the project. The agencies may be required to make a presentation, if required, to a selection committee show-casing their proposals.
- d. CMC will take up references and reserves the right to pay due heed to the Bidder's performance elsewhere and any past experience from CMC.
- e. Short listed agencies will be issued Bid Documents and asked to submit their price proposal in a sealed envelope.

14. Response:

14.1 Bidders must ensure that their Bid response is submitted as per the formats attached with this document. Special comments on the objectives and scope of the service projected in the enquiry may also be submitted along with the offer.

14.2 Application in sealed cover super scribed, as "EOI for Engagement of Consultant for **Establish one modern slaughter house at Kuspangi / other suitable place of Municipal Corporation, Cuttack.**".

15. Conflict of Interest:

15.1 Where there is any indication that a conflict of interest exists or may arise, it shall be the responsibility of the Bidder to inform CMC, detailing the conflict in writing as an attachment to this Bid.

15.2 CMC will be the final arbiter in cases of potential conflicts of interest. Failure to notify CMC of any potential conflict of interest will invalidate any verbal or written agreement.

15.3 A Conflict of Interest is where a person who is involved in the procurement has or may be perceived to have a personal interest in ensuring that a particular Bidder is successful. Actual and potential conflicts of interest must be declared by a person involved in a Bid process.

16. Condition under which EOI is issued:

The EOI is not an offer and is issued with no commitment. CMC reserves the right to withdraw EOI and or vary any part thereof at any stage. CMC further reserves the right to disqualify any bidder, should it be so necessary at any stage. Further CMC reserves the right to accept or reject any interest expressed and to annul the whole Expression of Interest exercise without thereby incurring any liability whatsoever to any participant.

17. Last date of submission of EOI:

The last date of submission of EOI is date. 24.06.2019

Bid Opening Date & Time is 25.06.2019 at 11.00 Hours

18. FORMATS FOR SUBMISSION:

FORMAT – 1 APPLICANT’S EXPRESSION OF INTEREST

To,

Executive Engineer –II
Municipal Corporation, Cuttack
Bikash Bhawan, Badambari,
Cuttack – 753003

Sub: Submission of Expression of Interest to Establish one Modern Slaughter House at Kuspangi / other suitable place for Municipal Corporation, Cuttack.

Sir,

In response to the Invitation for Expressions of Interest (EOI) published at Govt of Odisha portal www.tendersorissa.gov.in / CMC website www.cmccuttack.gov.in for the above purpose, we would like to express interest to carry out the above proposed task. As instructed, we attach 2 sets of the following documents in separately sealed envelopes and one soft copy:

1. Organizational Details (Format-2)
2. Experience in related fields (Format-3)
3. List of experts / consultants on payroll at least 3 (Format-4)
4. Financial strength of the organization (Format-5)
5. Additional information (Format-6)
6. Declaration (Format-7)

Sincerely Yours,

Signature of the applicant

[Full name of applicant]

Stamp.....

Date:

Encl.: As above.

Note: This is to be furnished on the letter head of the organization.

FORMAT – 2

Sl. No	Organizational Contact Details	
1	Name of Organization	
2	Main areas of business	
3	Type of Organization Firm/ Company/ partnership firm registered under the Indian Companies Act, 1956/ the partnership Act, 1932	
4	Whether the firm has been blacklisted by any Central Govt. / State Govt./ PSU/ Govt. Bodies / Autonomous? If yes, details thereof	
5	Address of registered office with telephone no. & fax	
6	Address of offices in i) National Capital Region of Delhi ii) All other State/UT's	
7	Contact Person with telephone no. & email ID	

Enclose:-

1. Copy of Certificate of Incorporation.
2. Copy of Article of Association in respect of 3 above.
3. Undertaking in respect of 4 above.

Signature of the applicant
Full name of the applicant
Stamp & Date

FORMAT – 3

Sl. No	Items	Number of Assignments during last 5 years	Order Value of each assignment in Lakhs of Rs. (Enclose copy of each order)	Mention the name of Client/ Organization (Enclosed completion certificates)
1	Experience of assignments of similar nature			
1.1	Experience in carrying Out similar assignments in Government			
1.2	Experience in carrying out Similar assignments in Public Sector.			

Decision of Evaluating Committee in ascertaining “similar nature” and “similar assignment” will be final.

Signature of the applicant
Full name of applicant

Stamp & Date

FORMAT - 4

List of experts / consultants on payroll (at least 3)

Sl. No	Name	Designation	Qualification	Relevant Experience
1				
2				
3				
4				
5				
6				
7				

Signature of the applicant
Full name of applicant

Stamp & Date

FORMAT – 5

Financial Strength of the Organization

Sl. No	Financial Year	Whether profitable Yes/NO	Annual net profit (in Crores of Rs.)	Overall annual turnover (in Crores of Rs.)	Annual turnover from only Consultancy Services rendered in India (in Crores of Rs.)
1	2016-17				
2	2017-18				
3	2018-19				

Note: Please enclose auditor's certificate in support of your claim.

Signature of the applicant
Full name of applicant

Stamp & Date

FORMAT – 6

Additional Information

1. List all enclosures related to the previous sections.

Sl. No	Description	No. of pages

2. Additional information to support the eligibility as per Section 7 (Not more than 2 pages).

Signature of the applicant
Full name of applicant

Stamp & Date

FORMAT -7

Declaration

We hereby confirm that we are interested in competing for the Consultancy Services to establish one modern slaughter house at Kuspangi / other suitable place of Municipal Corporation, Cuttack.

All the information provided herewith is genuine and accurate.

Authorized Person's Signature.

Name and Designation:

Date of Signature:

Note: The declaration is to be furnished on the letter head of the organization