



CUTTACK MUNICIPAL CORPORATION

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Ref : 10035

Date : 9.11.18

QUOTATION CALL NOTICE

Sealed quotations are invited in plain paper from Registered Hotels with Conference/Workshop/ Training facilities (maximum for 100 participants in classroom sessions and 60 participants in round table session) within the CMC area having valid TIN and Trade Licence and parking facilities for conducting various Conference/Workshop/ Training under GoI-USAID -UNDP Project as per the specification mentioned below. The quotationer should submit the quotation in the office of CMC by 20.11.18 upto 5.00 P.M. and the quotations will be opened on the next working day at 12.00 P.M. in presence of the quotationer or their authorized representatives in the Office Chamber of Additional Commissioner-II, CMC.

The interested quotationer may quote their rate against each item, as per the terms & conditions indicated below.

Sl.	Item	Rate (in Rs.) per one day/ One Person/One Number	remarks
1.	Conference Hall having seating and podium capacity for maximum for 100 participants in classroom sessions and 60 participants in round table session @1 day		
2.	Working lunch (Veg) @ 1 person		
3.	Working lunch (Non-Veg)@ 1 person		
4.	Tea & Snacks @1 person		
5.	Projector & screen facility @ 1 nos		
6.	White board @ 1 no		
7.	Marker @ 1 no		
8.	Xerox/Copy @ 1 page		
9.	Printing of Document @ 1 page		
10.	Other Charges if any		

Terms & Conditions :

- The quotationer should submit the quotation in the sealed envelope with detailed address, quotation No and date and subject of the quotation of the top of the envelop.
- The quotationer should submit the up-to-date photo copies of Trade Licence, GST, PAN No & TIN No. must be accompanied with the quotation.
- The rate should be inclusive of all taxes.
- The approved rate of the item shall remain valid for a period of one year from the date of agreement /Selection of the party.
- The Municipal Commissioner, CMC reserves the right to reject or cancel the quotations without any reason thereof.

Memo No. 10036 /Dt. 9.11.18

(Signature)
Deputy Commissioner
9.11.18

Copy to the I/C Diary Section, CMC/ Collector & District Magistrate, Cuttack/ Sub-Collector, Sadar Cuttack/ Tahasildar, Sadar Cuttack for information and requested to publish the same in your Notice board for wide publication.

(Signature)
Deputy Commissioner
9.11.18



"Say No to Plastics"
"Keep Your City Clean & Green"

Tel : 0671-2308424, 2308517, 2308655(F) : email : mccmc@nic.in

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